

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 09/12/2023**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:01 P.M., at City Council Chambers, in Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Mark Flora	(Chairman/Council member)
<input type="checkbox"/>	Mr. Tim Hemme	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Lee Bethel	
<input checked="" type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Russell Cockrum	
<input type="checkbox"/>	Vacant	
<input checked="" type="checkbox"/>	Mr. Eric Lunde	
<input type="checkbox"/>	Mr. Jay Rhodes	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Tim Hemme	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Lee Bethel	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Castle	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Russell Cockrum	<input type="checkbox"/>
<input type="checkbox"/>	Vacant	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Jay Rhodes	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. May Caguiat
<input type="checkbox"/>	Mr. Craig Bisson
<input checked="" type="checkbox"/>	Mr. James Wilson

CHANGES TO AGENDA:

None

MINUTES: **MOTION** was made by Cochrum to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from May 9, 2023. **MOTION SECONDED** by Wilsie. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

OLD BUSINESS:

None

NEW BUSINESS:

1. **2024 Budget:** Port & Harbors Director Dan Berg gave a quick introduction of the proposed 2024 budget. Director Berg went on to mention that there were important significant increase on some of the line items in the budget. The notable increases for harbor department are telecommunication, maintenance and software. It was for infrastructure and maintenance for the Port.

Director Berg reiterated a major concern to get the items in the right place such that the budget reflected the cost to operate each department.

2. **2024 Capital Improvement Plan (CIP) Projects:** Director Berg presented the 2024 Capital Improvements Plan projects and explained each line item. Projects of most importance are Bar Harbor North dredging and concrete rehabilitation, cathodic protection and piling replacement for the harbor. Consequence projects for Port includes Berth I & II corrosion evaluation, Berth III above corrosion evaluation, Berth I mooring dolphin cable replacement and Berth IV Yokohama replacements. A new maintenance shop was also on the CIP project list. Director Berg noted that the current maintenance building is deteriorated, in a generally bad condition and does not meet OSHA standards. He mentioned that there are many infrastructure projects planned that would enhance, maintain and improve the Ketchikan Port & Harbors.

Discussion was held. Chairman Flora commented that the Port needs a massive grant to support all these projects. He recommended to include pictures with the proposed 2024 Port & Harbors CIP projects. Chairman Flora mentioned that he will visit the Harbor office.

DIRECTOR'S REPORT:

Director Berg reviewed the report.

FUTURE AGENDA ITEMS:

1. Capping tourist
2. Closing Port on July 4th
3. Port Rate Study
4. Place for new shop

BOARD MEMBER COMMENT

Mr. Mark Flora: Thank you, it was a good meeting.

Mr. Russell Cockrum: None, thank you.

Mr. Eric Lunde: Thank you, nice meeting.

Mr. Jim Castle: None.

Mr. Lee Bethel: None.

Mr. Steve Wilsie: It was a good meeting.

ADJOURNMENT:

MOTION TO ADJOURN was made by Castle 8:50 p.m. **MOTION SECONDED** by Cockrum. **MOTION PASSED UNANIMOUSLY.**



Chair/Vice Chair Signature



Date